

# Reviewer manual for the ePortfolio 2007 Conference Management Tool

To access the assigned contributions, please log in to the ConfTool system and select the "Edit Reviews" option, as illustrated below.

The screenshot displays the user interface of the ConfTool system. At the top, there is a header with the EuroPortfolio logo on the left, the conference title "HCSIT Summit - ePortfolio International Conference" in the center, and the EIFEL logo on the right. Below the header, a navigation bar contains "Overview · Logout" and "User: sverjans". The main content area starts with a welcome message for Dr. Steven Verjans, followed by a notification that the user is not yet registered as a participant. A section titled "You can select from the following options:" lists several menu items: "Personal Data / User Data", "Your Submissions", "Register as Participant", "Show Conference Sessions", "Logout", and "Logout and Return to the Main Website". Below this, a section titled "You are reviewer or member of the program committee. You have currently the following options:" lists "Edit Reviews" (circled in red) and "Program Committee Online Forum".

**HCSIT Summit - ePortfolio International Conference**  
16-19 October 2007  
Maastricht, The Netherlands

**EIFEL**  
Building a Learning Europe

Overview · Logout User: sverjans

## Welcome, Dr. Steven Verjans!

You are logged in as user **sverjans**.

You are **not yet registered as participant**. You can register below.

**You can select from the following options:**

- Personal Data / User Data**  
Here you can access your personal user data.
- Your Submissions**  
Here you can submit contributions and manage your submitted contributions.  
*Next deadline: 24 days 8 hours*
- Register as Participant**  
Here you can register for conference participation.
- Show Conference Sessions** - *Currently only visible to administrators and chairs*  
Overview and details of all sessions of this event.
- Logout**  
Please sign out when you are finished to prevent unauthorised access to your account.
- Logout and Return to the Main Website**  
Sign out and return to the website "5th International ePortfolio Conference 2007".

**You are reviewer or member of the program committee. You have currently the following options:**

- Edit Reviews**  
Here you can access the contributions assigned to you and enter your reviews.  
*2 contributions were assigned to you. You did already enter 0 reviews.*
- Program Committee Online Forum**  
You may now discuss online about all papers and reviews to complete the conference program.  
*Time left: 1263 days 9 hours*

Here you can access the abstracts of the contributions assigned to you (by clicking on “Show Abstract”) and download the manuscripts (by clicking on the disk icon named Contributionx).

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Overview User: sverjans

### Enter and Edit Reviews

Now you may access the conference contributions assigned to you for reviewing. Please enter your results before the end of the reviewing phase. During this phase it is also possible to edit and print your entries.

<b>107</b>	<b>eP / Short Paper</b> <i>Title:</i> <b>VIRTUAL PROBLEM BASED LEARNING FOR MEDICAL STAFF.THE MEDITOP PROJECT: DEVELOPING AN ONLINE COMMUNITY OF PRACTICE</b> 1st file  Contribution107.pdf
<a href="#">Show Abstract</a> · <a href="#">Enter review</a> (Time left: 44 days 8 hours)	

  

<b>121</b>	<b>eP / Short Paper</b> <i>Title:</i> <b>Introducing ePortfolios across a paper dominated university; student and staff views and attitudes to the value of change.</b> 1st file  Contribution121.doc
<a href="#">Show Abstract</a> · <a href="#">Enter review</a> (Time left: 44 days 8 hours)	

After reviewing the papers, please use the Web browser to fill in the review form (click on “Enter review”). There are categories to score the contribution (as illustrated in the sample below). The weights of these categories are shown for your convenience. You may use the print option of ConfTool and your Web browser to print out abstracts and review forms. Please note that different submission types (e.g. papers vs. posters) may have different review criterias and forms.

Please save your review in time, since there is a session timeout (usually 2 hours), after which unsaved modifications will be lost. You can change update your review at any time before the deadline.

Reviews will not be made visible to authors until the review process is finished and the final acceptance status has been decided based on your evaluations.



### Submit Review

Please use this form to submit your review. For each criterion you can award certain points. The contribution to the final rating is stated in the left column below the name of each criterion.

Note that a ConfTool session is limited to two hours. [Print View](#)

#### Information on the contribution

Contribution ID	107
Conference Track / Type of Submission	eP / Short Paper
Title	VIRTUAL PROBLEM BASED LEARNING FOR MEDICAL STAFF.THE MEDITOP PROJECT: DEVELOPING AN ONLINE COMMUNITY OF PRACTICE
Assigned topics	D2 Support for formal, non-formal and informal learning
Keywords	Problem Based Learning, collaborative learning, contextual learning, constructivism.
Contribution of the submission	Please outline briefly the main contribution of this submission. <div style="border: 1px solid black; height: 150px; width: 100%;"></div>

#### Awarding of points based on various criteria

* Quality of Content 10%	<input type="radio"/> 10 - Excellent work and a significant contribution <input type="radio"/> 08 - Good work, significant <input type="radio"/> 06 - Solid work <input type="radio"/> 04 - Weak content <input type="radio"/> 02 - Only an insignificant contribution <input type="radio"/> 00 - Questionable work
* Significance for theory or practice 15%	<input type="radio"/> 10 - Very significant <input type="radio"/> 08 - Significant <input type="radio"/> 06 - Not bad